How to install your
Reverse Pleat Curtain

Required Tools
- measuring tape
- drill with 2mm bit
- phillips bit or screwdriver
- pencil
- knife

Included Hardware

Only relevant hardware is included with your delivery.

Inside (Top Fix)
- 55mm Swivel Installation Bracket
- Screws for Wood, Metal or Wall Plugs
- Wall Plugs for Brick or Cement (using a 6mm bit)

Outside (Face Fix)
- 80-110mm Swivel Installation Bracket
- 51mm Snap-in Installation Bracket
- Track (20x16mm)
- Runner
- Hooks (including one end hook per stack)
- End Cap (open end)
- End Cap (stack end)
- Left Overlap Carrier
- Right Overlap Carrier
- Screws for Wood, Metal or Wall Plugs

Installation Brackets for Track

1. Installing inside the window frame...
   - At the top of the window frame, measure 150mm in from each side and mark with a pencil, this is the centre of the outer brackets.
   - Measure 47mm back and mark where the screw will go.
   - We recommend drilling pilot holes for the screws using a 2mm bit.
   - Fix the brackets into position using 1 screw for each bracket.
   - Ensure all brackets are aligned and perpendicular to the window opening.
   - If more brackets are supplied, space them evenly between the first 2 brackets.

2. Installing on the ceiling...
   - Ensure you have a solid mounting surface to screw the brackets into, preferably timber, brick or metal.
   - Measure 150mm in from the end of where you want the track to sit and mark where the outside screws of the brackets will go.
   - Place the brackets in position and mark where the screw will go.
   - We recommend drilling pilot holes for the screws using a 2mm bit.
   - Fix the brackets into position using 1 screw for each bracket.
   - Ensure all brackets are aligned and perpendicular to the window opening.
   - If more brackets have been supplied, space them evenly between the first 2 brackets.

3. Installing outside the window frame...
   - **On the Architrave:** Measure 150mm in from each side of the top of the architrave and mark with a pencil, this is the centre of the outer brackets.
   - Place brackets in position (generally flush with the top of the architrave) and mark where the screws will go.
   - We recommend drilling pilot holes for the screws using a 2mm bit.
   - Fix the brackets into position using 2 screws for each bracket.
   - If more brackets have been supplied, space them evenly between the first 2 brackets.

   - **On the Wall:** Ensure you have a solid mounting surface to screw the brackets into, preferably timber, brick or metal.
   - Ensure the track sits evenly each side of the window opening.
   - We recommend using a spirit level to align brackets.
   - Measure 150mm in from each end of where you want the track to sit and mark with a pencil, this is the centre of the outer brackets.
   - Place brackets in position and mark where the screws will go.
   - We recommend drilling pilot holes for the screws using a 2mm bit.
   - Fix the brackets into position using 2 screws for each bracket.
   - If more brackets have been supplied, space them evenly between the first 2 brackets.
How to install, operate and maintain your Reverse Pleat Curtain

2 Install Track

**Left or right stack (one curtain):**
- Count the number of hooks on your curtain and **minus one**, this is the number of runners required.
- Remove track end cap (stack end) and remove the extra runners not required from the track.
- Replace end cap (stack end) onto track and tighten screw.
- **Swivel Brackets:** Place track in position and turn the swivel handle to lock track into brackets.
- **Snap-in Brackets:** Place track in position and push the back of the track up, to snap into place.
  Alternatively, the screws can be removed from the plastic snap-in and manually screwed in place.

**Centre opening (two curtains):**
- Count the number of hooks on both curtains and **minus two**, this is the number of runners required.
- Remove a track end cap and remove the extra runners not required from the track.
- Replace end cap onto track and tighten screw.
- **Swivel Brackets:** Place track in position and turn the swivel handle to lock track into brackets.
- **Snap-in Brackets:** Place track in position and push the back of the track up, to snap into place.
  Alternatively, the screws can be removed from the plastic snap-in and manually screwed in place.

**Centre opening with overlap (two curtains):**
- Count the number of hooks on left curtain and **minus two**, this is the number of runners required.
- Remove left track end cap and remove the extra runners not required from the track.
- Replace end cap onto track and tighten screw.
- Count the number of hooks on right curtain and **minus two**, this is the number of runners required.
- Remove right track end cap and remove the extra runners not required from the track.
- Replace end cap onto track and tighten screw.
- **Swivel Brackets:** Place track in position and turn the swivel handle to lock track into brackets.
- **Snap-in Brackets:** Place track in position and push the back of the track up, to snap into place.
  Alternatively, the screws can be removed from the plastic snap-in and manually screwed in place.

3 Install Curtain

- Hold curtain in front of the end of the track that the curtain will stack too.
- Attach the single end hook to the end cap, then attach the rest of the hooks to the runners.
- If centre opening with overlap, attach the last hook to the overlap carrier.
- If two curtains, do the same for the other curtain starting from the other end of the track.
- Your curtain is now ready for use.

Great Job… Enjoy your new Veneta Curtains!

Operating your Curtain

- The Veneta Curtains are hand drawn and slide by moving the fabric to the desired position.